

Clinical Child and Adolescent Psychology Specialty Council

Bylaws

ARTICLE I

Name

The name of the organization shall be “Clinical Child and Adolescent Psychology Specialty Council” hereafter referred to as the “Council.”

ARTICLE II

Purpose

The purpose of the Council is to:

1. Represent the major stakeholders of the clinical child and adolescent psychology specialty inclusive of pediatric psychology to the Council of Specialties in Professional Psychology (CoS), American Psychological Association (APA), other professional organizations, and the general public.
2. Promote quality assurance of education, training, practice, research, advocacy, and credentialing for the inclusive areas of clinical child, adolescent, and pediatric psychology.
3. Assure education and training standards and guidelines are maintained relevant to the specialty of clinical child and adolescent psychology for the protection of the public served.
4. Promote clinical child and adolescent psychology as a specialty in professional psychology and health service psychology, and to assure that clinical child and adolescent psychology specialty recognition is maintained within CoS and APA.
5. Promote specialties in professional psychology through representation on the CoS.

ARTICLE III

Membership

1. Members of the Council shall consist of the following organizations: Society of Clinical Child and Adolescent Psychology (Division 53 of the American Psychological Association), Society of Pediatric Psychology (Division 54 of the American Psychological Association), American Board of Clinical Child and Adolescent Psychology (of the American Board of Professional Psychology), and Clinical Child and Pediatric Psychology Training Council. Other organizations may request membership in the Council and become members after approval by at least 3/4 of the voting representatives of all current member organizations.
2. Each member organization shall elect or appoint one representative as voting representative to the Council. The term of service for each voting representative shall be determined by the member organization as will replacement of representatives as required by the Council for lack of participation. The roster of voting representatives shall be confirmed prior to the Council's annual meeting each year.
3. Voting representatives shall commit to attendance at the annual meeting of the Council during the APA Annual Convention and tele/videoconference as required.

ARTICLE IV

Chair

1. Voting representatives shall nominate and elect the Council Chair. The Chair must be a member of at least one of the member organizations and must be board certified by the American Board of Clinical Child and Adolescent Psychology. The Chair may not then

concurrently serve on the Council otherwise as a voting representative from a member organization.

2. Upon election as Chair, the Chair shall vacate his/her position as representative of a member organization in the Council. A new representative shall be appointed as soon as possible by the member organization formerly represented by the Chair.
3. The Chair serves a three-year term based on the calendar year, may be re-elected, but may not serve for more than two terms (i.e., a total of six years maximum). Election of Chair shall be conducted at the Council annual business meeting during the final year of the current Chair's three-year term. The newly elected Chair shall take office on January 1st after the Council annual meeting.
4. In the event a Chair is unable to complete one's term due to resignation, health, or death, the voting representatives may conduct a special electronic vote to elect a new Chair from current members of the Council to complete the current Chair's term. A regular election shall take place at the Council annual meeting during the new Chair's final year.
5. In the event that a Chair is unable to serve after the Council annual meeting during the Chair's final year of service, the voting representatives shall conduct a special electronic vote to elect a new Chair from current members of the Council to complete the current Chair's term, with an additional three-year term that begins on January 1 after the special election.
6. If a Chair is deemed unfit to continue service due to professional misconduct or consistent failure to fulfill responsibilities as Chair, the Chair may be removed from office by at least 3/4 of the voting representatives of all member organizations. This shall be done via a conference call of the voting representatives, after informal resolution with the Chair failed.

7. If significant concerns arise from members of the Council regarding professional performance of the Chair, representatives of the Council will first attempt informal resolution through direct discussion. If resolution fails, and a Chair is deemed unfit to continue service due to professional misconduct or consistent failure to fulfill responsibilities as Chair, any representative member of each of the organizations that comprise the Council may call for an electronic vote to remove the Chair from office and call for a replacement. The Chair may be removed from office by at least 3/4 of the voting representatives of all member organizations.
8. The Chair's responsibilities shall include, but are not limited to, the following:
 - a. The Chair will preside at meetings of the Council, lead the Council, and represent the Council to the CoS by serving as a voting member on the CoS.
 - b. The Chair shall submit annual reports to the CoS and fulfill other responsibilities as assigned by the CoS.
 - c. The Chair will assure that minutes of the Council meetings are recorded and distributed to voting and ex-officio representatives of the Council.
 - d. The Chair shall not vote on matters during Council meetings, except in the case of a tie vote.
 - e. If the Chair is absent for a meeting, an Acting Chair shall be appointed by the Chair. If no Acting Chair is appointed by the Chair, the voting representatives shall elect an Acting Chair from voting representatives to chair the meeting.

ARTICLE V

Meetings

1. Meetings of the Council shall be held at least once a year. The Council annual meeting shall be conducted during the APA Annual Convention.

2. Meetings may be attended by ex-officio representatives, liaisons, observers, and guests by invitation of the Chair.
3. The Council may address business matters outside of the annual meetings. Votes may be conducted in-person, by mail, or by electronic media.
4. A Quorum shall be defined as at least half of the voting representatives.
5. Rules of Order: The Council shall conduct its meetings in accordance with the latest version of Keesey's *Modern Parliamentary Procedures*.

ARTICLE VI

Financial Responsibilities

There is no membership fee for member organizations. The expenses associated with the Council annual meeting, the Council's membership fee for CoS, and the Chair's travel to the CoS annual meetings shall be shared equally by the member organizations (unless other division of reimbursement is agreed upon in advance). If additional funding is needed, the voting representatives shall vote on authorizing and paying for such expenses after consultation and approval of their member organizations.

ARTICLE VII

Amendments

Amendments to these Bylaws may be made by at least 3/4 of the voting representatives of all member organizations.

Bylaws approved: August 5, 2017 at Clinical Child Psychology Specialty Synarchy meeting during the convention of the American Psychological Association.

Bylaws revision approved: August 9, 2019 at Clinical Child Psychology Specialty Council meeting during the convention of the American Psychological Association.

Bylaws revision approved: February 2, 2020 for name change to specialty and specialty council via email vote of the council.