Council of Specialties Executive Committee Meeting Minutes

February 03, 2025

10:30-11:30 a.m. ET

In attendance: Scott Sperling, Michele Rusin, Carlen Henington, Cindy Carlson, Beth Arredondo

Absent: none

Note: Agenda compiled by Scott. Status of item and responsible party indicated in ()

**Agenda**

* Confirm 2025 Cos representatives (Cindy) (Status **Open**)
	+ Cindy reported all 2025 representatives and liaisons, with two exceptions, have been identified and updated on the website. The exceptions are School Psychology and Behavioral & Cognitive Psychology, which are both electing their 2025-2027 CoS representative at an upcoming February meeting.
	+ **Action**: Cindy will continue to provide to the EC updates of the CoS Member & Liaison Roster and email list.
* Identify/confirm liaisons and liaison responsibilities (Cindy)(Status **Open**)
	+ Cindy reported that liaisons from the professional groups to CoS for 2025 have been confirmed.
	+ CoS liaisons to organizations as listed on the website were not discussed due to lack of time. The currently listed liaisons are:
		- ABPP (Scott primary) (Beth secondary)
		- APPIC (Danielle Rynczak)
		- ASPPB (Danielle Rynczak)
		- CRSSPP (Scott primary)(Beth secondary)
	+ **Action**: Once confirmed by the EC, Cindy will update the website as needed
* Discuss status of I/O (or Organizational & Business Consulting Psychology) CoS application and Scott’s conversations with Dr. Elliot Lasson (training council, taxonomy, etc.) (Scott) (Status **Open**)
	+ Scott reported on his conversations with Dr. Lasson and a scheduled upcoming meeting with David Cox regarding the unique challenges of this specialty and affiliation with CoS. Discussion ensued. The situation underscores the need for clear policies and procedures and possible change in the by-laws.
	+ **Action**:
* Establish criteria for specialty membership in CoS and an application process. (Scott & Beth) (Status **Open**)
	+ Motion #2 from Fall 2024 CoS Board Meeting: It was moved by Scott to organize a work group to consider the inclusion of the taxonomy and CRSSPP recognition as a requirement in the CoS bylaws. Motion passed unanimously. Workgoup will consist of Scott, David, Shaughna Laughna & Beth Arredondo.
	+ **Action**: Scott will convene the committee and Beth will review the existing by-laws.
* Clinical Neuropsychology Taxonomy review (Beth) (Status **closed**)
	+ Scott asked Beth about the status of this taxonomy.
	+ Beth reported the current taxonomy that had been previously approved by CoS was the correct version, although at a later date the specialty might make changes.
* CoS Finances: Review 2025 CoS budget and planned expenses. Review expenses and revenue from 2024 and available prior years; investment opportunities; mission/value-driven financial decision making. (Michele)(Status **open**)
	+ Scott indicated his desire to have the CoS budget and expenditures available for review across years such that data-driven budget planning may be possible.
	+ Michele indicated she had historical records from Victor, as well as records from her tenure as Treasurer.
	+ Michele will locate and compile available historical records regarding the budget at least one week prior to the February 24 Quarterly CoS meeting, i.e., Feb.17.
* CoS record keeping and file sharing (Scott)(Status closed)
	+ Scott indicated his desire to create a COS Dropbox to serve as a repository of records across years.
	+ The EC was supportive of this effort and following discussion approved access to the Dropbox not only by CoS representatives but also liaisons.
* Confirm the website has been updated to include all current accepted versions of each specialty’s taxonomy (Cindy) (Status open)
	+ Cindy reported that the website has been updated to the degree possible given her skill level. She is meeting with a website consultant, Julia Marietta on Feb. 7 to teach or assist her in completion of website tasks beyond her current level of skill.
	+ Scott reiterated openness to hiring Julia, if needed, to complete website updates.
	+ There was brief discussion regarding the possibility of moving the website to a more contemporary platform that would be easier to update going forward.
* Policy and Procedures manual (Status open)
	+ Scott indicated his desire to develop a comprehensive CoS policies and procedures manual this year.
* CoS website updates/consultation (Cindy)(Status open)
	+ She will be meeting this week on Friday with a website consultant, Julia Marietta, to acquire skills needed for additional website updates.
	+ Scott reported openness to having the consultant complete needed changes and the possibility of changing the website platform to a language that is easier to use.
* Keep on the radar: Workgroup to increase # of post-doc applicants-update
	+ From the Fall 2024 CoS Board Meeting minutesk: Michele Mlinac & Lindsay Phillips, once available, will provide CoS via Scott Sperling, with the survey, the results, and the summary of workgroup discussions from the APPIC Summit.
	+ This topic was not discussed due to lack of time
* Keep on the radar: CRSSPP recognized sub-specialties and CoS
	+ This topic was not discussed due to lack of time

Meeting adjourned at 11:30 a.m. ET

Minutes respectfully submitted by Cindy Carlson on Feb. 5, 2025