**Council of Specialties in Professional Psychology**

**Executive Committee Meeting Minutes**

May 1, 2023

11 am EDT / 10 am CDT

**INVITED:** Robin Hilsabeck, Carlen Henington, Victor Molinari, Danielle Rynczak

**ABSENT:** Michele Rusin

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| **AGENDA ITEM** | **DISCUSSION/CONCLUSION** | **ACTION/ RECOMMENDATION**  **Responsible Party(ies)/ Due Date** | **STATUS**  **Open/Closed** |
| I. OLD BUSINESS |  |  |  |
| April minutes | To be approved  Approved March minutes. | Danielle will send out April and May minutes this week. | Open |
| Treasury Report | Michele sent out dues notices.  Robin inquired if we could incorporate a procedure in which specialties check in after submitting dues to make sure funds are matched with the correct specialty.  Victor explained that there was a delay sometimes from APA sending the checks for the specialty dues. Additionally, APA sometimes did not put the specialty on the check’s memo line so identifying the specialty raised complications. |  | Closed |
| Website | Everything OK with website?  Reviewed the website together as a group, with suggestions made about what to update and how to update.  Carlen recommended having boxes to check of on the annual reports for specialties to declare their website pages have been reviewed and are accurate or have not yet been reviewed, will be reviewed with x days, and offering consultation. | Danielle will continue updating website. | Open |
| Taxonomy Grid | Update on School and Couple & Family  School Psych Update from Carlen  Rick approved the Couple and Family taxonomy, but the specialty may make some revisions for post-licensure that would require additional approval from the specialty council.  Carlen gave an update on School Psychology  They received feedback about post-licensure. The field is currently engaged in a year-long effort so their attention is divided.  Champion Tammie Hughes appears to be assisting in the process. Carlen reported a “strong possibility” that the taxonomy will be completed by the next quarterly meeting. | Victor | Open |
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| II. NEW BUSINESS |  |  |  |
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| EC meeting dates for 2023 | First Mondays of the month – next meeting is 6/5 | Victor |  |
| Quarterly meeting dates | Saturday 3/11/23 Remote 12-1:30EST  Saturday 6/10/23 Remote 12-1:30EST  Saturday 8/19/23 Remote 12-1:30EST  Saturday 11/4/23 (in DC) – all day | Victor |  |
|  | Clinical Psych and Serious Mental Illness have agreed to present at the next quarterly meeting. |  |  |
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