**Council of Specialties in Professional Psychology**

**Executive Committee Meeting Minutes**

February 7, 2022

11 am EST

**PRESENT:** Karen Farrell, Robin Hilsabeck, Victor Molinari, Michele Rusin, Danielle Rynczak

**ABSENT:** No Absences

|  |  |  |  |
| --- | --- | --- | --- |
| **AGENDA ITEM** | **DISCUSSION/CONCLUSION** | **ACTION/ RECOMMENDATION**  **Responsible Party(ies)/ Due Date** | **STATUS**  **Open/Closed** |
| ANNOUNCEMENTS/ UPDATES |  |  |  |
|  |  |  |  |
|  |  |  |  |
| I. OLD BUSINESS |  |  |  |
| Website Updates | All updates discussed at the January meeting have been made |  | Closed |
| Taxonomy Update | Specialty taxonomies still under revision:   * Clinical – sent to Rick/Victor for review on 2/7 * Couple and Family – Robin emailed Cindy on 1/22 * Forensic – Danielle reported that the board has received initial feedback * Group – Robin emailed Noelle on 1/22 * Police & Public Safety – Sent to Rick/Victor on 1/21 * School – Robin emailed Carlen on 1/22 * Serious Mental Illness – Shirley Glynn sent to Rick/Victor on 1/22   Next steps:   * Identify Champions * Dissemination/promotion plan   Champions – thinking about getting one point person to work with training councils – translate programmatic language from taxonomy, involving Rick and Ron (consultant) and Jeff Baker (APPIC). Rick and Ron should be consulted on this initially to guide us. Ask them to give a brief presentation at the next quarterly meeting on role of championship. | Robin will call Cindy and Noelle to follow-up  Karen will call Carlen to follow-up  Robin will reach out to Rick and Ron to see if they will be willing to present. | Open |
| Consulting to join CoS | Robin spoke with Rick S on January 13 and got the following updates:   * Organizational and Business Consulting – Rick has been working with Candace Schaffer; need to form a specialty council first, won't be ABPP because not licensed clinically * Clinical Psychopharmacology – Derek Phillips is current President of Division - Division is not same as specialty council; understand what they need to do; was denied ABPP |  | Closed |
| Bylaws Revision | Current bylaws require either CRSSPP recognition or ABPP affiliation for membership – should CRSSPP recognition be required?   * Robin emailed Rick Day on 2/6 |  | Open |
| History of CoS | Victor suggested we work on archiving the history of the CoS, especially as we move forward with the Past Presidents Advisory Group. There is some history in the Handbook and on the website. An archivist would be helpful. Might partner with the Cummings Center for the History of Psychology to compile our history – e.g., a list of past presidents and past executive council members, as well as minutes of past meetings.  Maybe wrap into a separate project, i.e., to update the orientation handbook, which has historical information | Bring this idea to the CoS and inquire if there is a member who would like to take on the role of archivist (Rick S interested in being involved). | Open |
| II. New Business |  |  |  |
| 2022 Initiatives and Presidential Message | Robin wants an initiative about how to promote specialty training and board certification but expressed concern about whether starting a new initiative is too much until we complete the Taxonomy Initiative.  Michele – said we could do more than just the taxonomy and thinks we can do both initiatives. Karen also thinks it’s important for the president to have her own initiative moving forward.Danielle agreed to doing both. Victor is on board as long as the taxonomy remains a long-term goal.  Karen thought about maybe developing committees or work groups as a way to make progress on multiple initiatives at a time. | Robin will work on her presidential mission and we will all look at it prior to quarterly meeting. | Open |
| Specialty Banking | Michele will consult with accounting firm. Two models most appealing: First option – offering any specialty that wanted to keep their funds with CoS to create a line item (where we would keep their money). Second option – hire an accounting firm to take care of all accounting issues. | Michele will follow up about costs associated with accounting firm and will talk more about pros and cons next meeting. | Open |
| Agenda for March 5 quarterly meeting | Agenda items:  * Taxonomy updates and next steps * 2022 Initiatives * Specialty Banking update * CoS Archive/History * Bylaws requirement of CRSSPP or ABPP affiliation – possible work group |  |  |

Will meet 2/28 so we can prepare for our quarterly meeting

Respectfully submitted,

Danielle Rynczak, JD, PsyD, ABPP